

GENERAL INSTRUCTIONS

1. **Read and follow all instructions carefully.**
2. Submit completed forms and material because **an incomplete application is disqualified.**
3. Submit **two completed applications.** (You may photocopy all material in the second set.)
 - a. Two sets are necessary to allow the seven Selection Committee reviewers adequate time for evaluation.
 - b. Applicants are considered for all programs for which they are eligible.
 - c. The Selection Committee must follow the guidelines established for each program.
4. Submit all forms and material at one time, with the possible exception of the letter(s) of recommendation. (Refer to instructions given for Page 11.)
5. Submit all forms and material in **3-hole term paper binders.** Don't use clip type folders or 3-hole notebooks. Clear plastic is preferred so Page 1 is visible without opening the folders.
6. Submit all forms and materials in the order of the pages listed below.
7. Give special attention to grammar, spelling, and neatness.
8. Do not submit original materials you wish to keep. Applications are not returned.

APPLICATION PREPARATION

Page 1	<u>APPLICATION INFORMATION</u>	Use the form provided.
Pages 2 & 3	<u>ACTIVITIES</u>	Use the forms provided.
Page 4	<u>AWARDS / HONORS and WORK</u>	Use the form provided.
Pages 5 & 6	<u>PERSONAL INTEREST</u> Submit an essay (limited to 500 words, double spaced) about a current interest. This topic may be something that has intrigued you for a long time, but evaluators want to know why you are interested at this time and how you are involved at present. The Selection Committee definitely wants to know about you and your interests NOW. If you have previously made an application to the NBCSF, do not submit your earlier essay or a "rewrite" of it. That is an automatic disqualification. Continue to page 6, if needed.	Mark the essay Page 5 (& 6 if needed) (Allow minimum 1" left hand margin.)
Pages 7 & 8	<u>CAREER / OCCUPATIONAL GOAL(S)</u> Submit an essay (limited to 500 words, double spaced) about your current career/occupational goals and any influences which may have contributed to your desire for an education in that field. If you are currently studying in your career field, include any special experiences that have strengthened your interest or advanced your dedication. Be as specific as possible. Again, the Selection Committee wants to know about you and your interests. If you have previously made an application to the NBCSF, do not submit your earlier essay or a "rewrite" of it. That is an automatic disqualification. Continue to page 8, if needed.	Mark the essay Page 7 (& 8 if needed) (Allow minimum 1" left hand margin.)
Page 9	<u>NORTH BEND HIGH TRANSCRIPT</u>	Use as many pages as needed. (Consider all as Page 9.)

A computer-generated copy is adequate unless the Selection Committee has a specific concern.

In that case, you will be contacted and asked to submit an official, sealed copy. Be sure that vital information is not lost when the material is 3-hole punched for inclusion in the folder.

If you applied for a NBCSF scholarship in the spring of 2008, 2009, 2010 or 2011 you may omit this page as your transcript is currently on file with us.